## **Application Service Provider Privacy & Security Policies**

	Users are authorized for appropriate levels of system access and capabilities by the practice within the systems user access/authorization functions.
Access	Authentication of authorized users is maintained through the use of encrypted and secure passwords and user ID's.
	Use commercially reasonable efforts to maintain the security of the Protected Health Information and to prevent the unauthorized use and/or disclosure of such Protected Health Information, which shall in no event be less than the efforts SuiteMed and its VAR apply in protecting their own confidential business information.
	Users are authorized for appropriate levels of system access and capabilities within the systems user access/authorization functions.
Authorization	Authentication of authorized users is maintained through the use of encrypted and secure passwords and user ID's.
	Authentication of authorized users is maintained through the use of encrypted and secure passwords and user ID's.
Authentication	
	The system maintains a real time record of all access to the system including the user, the area of the record accessed, what was done and the date and time of the action.
Audit	Report to designated Privacy Officer of the customer, in writing, any use and/or disclosure of the protected Health Information that is not permitted or required by this Agreement of which SuiteMed and VAR becomes aware.
	There are no secondary uses of the data owned by the customer without express permission of the client.
Secondary Uses of Data	SuiteMed may use the Protected Health Information in its possession to fulfill any present or future legal responsibilities of SuiteMed.
	Customer shall own all its data, content and information that may be input by Customer into the System.
Data Ownership	Customer Confidential Information shall include patient information (including without limitation protected health information and individually identifiable health information as defined under HIPAA) and proprietary and non-public information and data that concerns Customer business.